

RICE CONSOLIDATED I.S.D. 2015-2016

PROFESSIONAL DEVELOPMENT APPRAISAL SYSTEM TIME LINE (PDAS)

August 13	PDAS Training with first year teachers
August 17-21	Teacher In-Service Days <i>Teacher Orientation</i> *Teacher orientation shall occur within the first three weeks of school and 3 weeks prior to the start of observations.
August 24	Instructional Days Start
September 11	<i>TSR Part 1 Due to Campus Administrators</i>
September 21	<i>Teacher Observations Begin</i> *Scheduled within a one-week window. *Summary of observation given to teacher within 10 working days of observation. *Second appraisal must be requested within 10 working days of receipt of observation summary. *Second appraisals shall be unscheduled. *Observation may not be done on the day before or after a school holiday, during semester exams, or during state mandated or other standardized tests. *Conduct observations with probationary teachers or borderline teachers by January 15 . Develop intervention plan if needed by February 5 . This allows for growth and completion of intervention plan before recommendations are due.
March 24	<i>TSR Part II and III due to Campus Administrators</i> *Summative Annual Report given to the teacher 5 working days before the Summative Conference. Summative Conference may be waived in writing by the teacher, not the administrator.
April 8	<i>Formal Observations Completed</i> <i>Summations Due on Probationary Teachers and Teachers in Need of Assistance</i>
April 11 – May 11	<i>Summative Conferences Held</i> <i>Recommendations Due in the Office of the Superintendent</i>
June 1	<i>End of Instructional Days</i>